TENDER NOTICE
Tender No. GCWUF/2014/02

Sealed Tenders are invited from the firms of repute that are registered with Sales Tax and Income Tax Departments for the establishment of DISPLAY CENTRE/ GIFT SHOP for Govt. College Women University, Madina Town, Faisalabad for the students and staff. Detail terms and conditions may please be seen in the Tender Document. Tender document can be obtained from the office of the undersigned from the date of publish to 15th May 2014 during working hours on payment of Rs. 2000/- (Rs. Two Thousand only). The tender must be submitted before 1200 hours on 15th May 2014 and will be opened at 1400 hours on the same day by the undersigned/ Committee in presence of the Vendors/ Firms or their representative who wish to attend. The bids shall accompany 5% Bid Security in form of a CDR/Bank Draft in favour of Treasurer, Govt. College Women University, Faisalabad. Tender documents can also be downloaded from GCWUF website (www.gcwuf.edu.pk) and/or PPRA Punjab website (www.punjab.ppра.org.pk) and, in this case, tender fee will be attached with bid proposal in form of CDR / Bank Draft in the name of Treasurer, GCWUF.

(Signed)
(Mrs. Rizwana Tanveer)
Treasurer
GC Women University, Madina Town, Faisalabad
GOVT. COLLEGE WOMEN UNIVERSITY FAISALABAD

TENDER NO. GCWUF/2014/02

Title: CONTRACT FOR ESTABLISHMENT OF STUDENT CONVENIENCE DISPLAY CENTRE / GIFT SHOP IN THE UNIVERSITY FOR THREE YEAR (2014-2017)

The sealed tenders are invited on prescribed form upto May 15, 2014 from the financially sound individuals / parties having more than two years reasonable experience in the relevant field for the establishment of Display Centre/ Gift Shop for about 7000 students and 250 staff members of the university for 1 point as per detail given below.

University (Main Campus) 1 Point

1. Name of Party: ____________________________

2. Address with Telephone No. / Mobile No: ____________________________

3. CNIC # / Registration #. ____________________________

4. Experience of work with detail: ____________________________

5. Income Tax No. ____________________________

6. General Sales Tax No. ____________________________

Terms & Conditions:

i. Bidder (s) must be free of any sectarian and political affiliations.

ii. After award of contract, the same shall be written on requisite stamp paper.

iii. Only the items as per list provided shall be sold and no other items shall be allowed to sale. Further, the rates of the items shall be decided / approved by the canteen committee and the contractor shall not be authorized to increase either items or rates which will be determined and approved by the canteen committee.

iv. Substandard items shall not be sold. The committee will inspect the items as and when it desires. If any substandard item is found it will be forfeited and contractor will be fined Rs. 5000/- on such each occasion.

v. The contractor shall be allowed to hire or depute only female staff at Display Centre/ Gift Shop, further, the contractor shall provide a list of the female employees for the approval of the Competent Authority. Contractor shall provide to the canteen committee the medical certificates of the employees issued by DHQ Hospital Faisalabad before starting the Display
Centre/ Gift Shop and after every six months medical certificate will be
provided till the completion of the contract period.

vi. The university may change venue of Display Centre/ Gift Shop during the
contract due to any reason.

vii. The contractor shall not sublet the shop / point, if proved so, contract shall
be liable to be cancelled, immediately.

viii. University administration reserves the right to suspend / cancel the bid
under PPRA rules.

ix. In the event of any differences, the decision of the Vice Chancellor shall be
final and shall be acceptable to both parties and cannot be challenged in any
court of law.

x. The contractor shall arrange/ install the electricity meter and shall be
responsible of the payment of the bill within due date. However, university
will issue NOC for connection. This electricity meter will be the property of
the university after the expiry / termination of the contract / agreement.

xi. The utility bills shall paid by the contractor as per the meter installed on the
Display Centre/ Gift Shop. However, for the time being university will
provide electricity by sub meter only maximum period of three months and
high ceiling rate will be charged.

xii. One bidder is entitled to take / submit tender documents against one sale
point only. Subsequently, contract will be awarded only for one sale point.

7. The rent shall be deposited into university account latest by 5th of every
month in case of failure, Rs. 1000/- per day shall be charged as fine. However
due to violation of two months agreement will be cancelled.

8. The period of contract will be of three years from the date of the signing of
the agreement. After the expiry of the contract, the points will be handed over
to the university management.

9. Every bidder will attach his CNIC with application / tender documents and a
bank draft of 5% of bid as earnest money, in the name of Treasurer, GC
Women University Faisalabad.

10. The terms and conditions of the contract / agreement will be signed by the
university with the successful bidder in writing.

11. Successful bidder will deposit 10% performance security of bid for three
years within one week after accepting the offer from GCWUF.

12. In case, the contractor aborts / leave the point before three years, his
performance security shall be forfeited in favor of the university.
13. The received tender offers will be opened on the same day i.e. May 15, 2014 at 2:00 pm in the office of the convener, committee, in the presence of bidders / their representatives.

14. Appropriate size of the shop will be 14’ x 18’; the bidder will quote the rate of the shop on annually basis, however the vendor shall construct the shop himself after getting contract and will get its specifications from the university engineer.

15. No encroachment will be accepted by the on contract on violation, contract will be cancelled.

16. The contractor will be responsible to make the shop neat and clean and he will ensure that the surroundings are not dirty in any case.

17. Wastage/ garbage of the shop will be disposed off by the contractor at contractor’s own expenses on daily basis.

18. The contractor will ensure that the utensils and the useable items are cleaned.

19. The contractor will not be allowed to sale any stale items.

20. The contractor shall abide by the rules & regulations of the university, orders of the Competent Authority.

21. Tender forms can be obtained from the office of the Convener, committee against payment of Rs. 2000/- upto May 15, 2014 during office hours.

Secretary Committee/ Treasurer,  
Govt. College Women University, Madina Town, Faisalabad.

**DETAILS OF CALL DEPOSIT/DD/CDR (EARNEST MONEY):**

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Signatures of Contractor with stamp