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Ch. Muhammad Sarwar
Governor of Punjab
Mian Muhammad Shahbaz Sharif
Chief Minister of Punjab
Message of the Vice Chancellor

We are living in a competitive world in which both genders must play their positive role for the development of society in general and for the nation in particular. The first Women University to me, is a first step towards a paradigm shift. Thanks to worthy Chief Minister Mian Muhammad Shahbaz Sharif, for this great academic revolution. This University will provide a platform to develop and streamline a befitting academic atmosphere for our young women guided with a strong research insight. This University will not only provide educated women for academic fields but will also open gates of market oriented employment opportunities for women. This University is only few months old but with the help of present academic staff and with future merit based recruitment, we are in a process to envisage a great seat of learning and innovation. I wish you best of luck for your future in this institution.

Prof. Dr. Zakir Hussain
Vice Chancellor
The City
The City Lyallpur developed into Faisalabad after the name of King Faisal of Saudi Arabia in the year 1977. The biggest industrial hub of Pakistan is situated in the Province of The Punjab. The city is planned by British Government. Faisalabad is an international market of yarn. The city is third biggest populated city of Pakistan with about more than seven million people. It has International Airport, Industrial Area, Dry Port, Educational Institutions and a unique traditional touch from food to dressing. People are hospitable and city presents a blend of urban and rural life, where modernized ways of communication and transportation are available.

The Institution
The Government College Women University Faisalabad started its educational role in 1934 and after a decade, in the year 1944 it matured as Degree College, shifted to its present building in 1985, initiated Post Graduate classes in 1985. It emerged as one of the leading female Post Graduate College in Faisalabad. Keeping in view its immense educational growth rate, on 3rd January 2013, it attained the status of First Women University in Faisalabad and was renamed as The Government College Women University, Faisalabad. A very strong and historical initiative of the Chief Minister of The Punjab Mian Muhammad Shahbaz Sharif. Prof. Dr. Zakir Hussain, Vice Chancellor, Government College University Faisalabad was entrusted with the charge of Acting Vice Chancellor of Women University Faisalabad.

Vision
To inculcate in our female gender a sense of initiative and responsibility.

Mission
To provide our eager young women an enabling academic atmosphere for learning and in which strong intellectual approach together with research, will pave the way for their overall personality development together with enhancement in their participation in all spheres of life and with an understandability of their role as women for upholding their own rights in society.

Goal
To fill the note able gender gap in Pakistani Society with Educated young women.
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mrs. Rizwana Tanveer Randhawa</td>
<td>Treasurer</td>
</tr>
<tr>
<td>Mrs. Khalida Rauf</td>
<td>Addl. Registrar</td>
</tr>
<tr>
<td>Mrs. Aisha Zafar</td>
<td>Director Student Affair</td>
</tr>
<tr>
<td>Mrs. Farzana Azam</td>
<td>Deputy Director Sports-1</td>
</tr>
<tr>
<td>Mrs. Rukhsana Batool</td>
<td>Deputy Director Sports-2</td>
</tr>
<tr>
<td>Mrs. Hafiza Fouzia Tabbassam</td>
<td>Deputy Director Student Affair</td>
</tr>
<tr>
<td>Miss Rashida Zafar</td>
<td>Registrar</td>
</tr>
<tr>
<td>Dr. Tehmina Yasmeen</td>
<td>Deputy Registrar</td>
</tr>
<tr>
<td>Mrs. Asia Imtiaz</td>
<td>Deputy Registrar</td>
</tr>
<tr>
<td>Mrs. Nadia Batool</td>
<td>Assistant Registrar</td>
</tr>
<tr>
<td>Dr. Affaf Ibrahim</td>
<td>Assistant Registrar</td>
</tr>
<tr>
<td>Mrs. Afshan Saeed</td>
<td>Assistant Registrar</td>
</tr>
<tr>
<td>Mrs. Rashida Naheed</td>
<td>Assistant Registrar</td>
</tr>
<tr>
<td>Mrs. Rubina Zaka</td>
<td>Controller of Examinations</td>
</tr>
<tr>
<td>Mrs. Kaneez Iqbal</td>
<td>Deputy Controller of Examinations</td>
</tr>
<tr>
<td>Miss Shahida Kousar</td>
<td>Assistant Controller of Examinations</td>
</tr>
<tr>
<td>Mrs. Rubina Musharaf</td>
<td>Director Sports</td>
</tr>
<tr>
<td>Miss Saima Saqib</td>
<td>Asst. Director Students</td>
</tr>
</tbody>
</table>
Dear Students!

Carefully study the Rules & Regulation for admission in this prestigious Educational Institute of Faisalabad. Heavy fine will be imposed for non-compliance of Rules. Vice Chancellor has the right to cancel the admission:-

1- Students shall attend the College in Uniform and their presence in the morning assembly is compulsory.

2- On Admission to the College, the student's attendance in all the Classes is compulsory.

3- Application for leave will be submitted in the College Office if the student is unable to attend the College. Medical Certificate should be attached with the leave application in case of three or more days leave.

4- Admission to the Board/University will not be sent if the attendance of the student in each subject is less than 75%.

5- Students are not allowed to enter residential area or hostel during College hours.

6- Wall chalking/pasting of posters on the walls of the College is prohibited.

7- Do not make noise outside the class rooms and adjacent corridors during study hours. Useless Wandering in the College is against the Rules. During leisure time, sit/study in any lawn or library.

8- To spoil lawn, plucking flowers and damaging the trees is against the Rules.

9- If any student has complaint, she should inform the Incharge Students Affairs or Incharge Discipline Committee. The student herself is not allowed to take any action.

10- Students will stitch her College Card with her Dopatta.

11- Students are not allowed to come to the College wearing ornaments and with makeup.

12- To keep Mobile phones and use of it is strictly prohibited in the College premises. For non-compliance, confiscation of mobile phone, cancellation of admission and heavy fine can be imposed.

13- The students can put their complaints, suggestions in the Compliant Box on plain paper with her Name, Roll Number and class.

14- The students are not allowed to enter the staff room.

15- The students are not allowed to leave the College before College time.

16- The students are not allowed to hold any private function in the College.

It is hoped that the students will cooperate for the better administration of the College and to uphold the golden traditions of the Institution.
Conditions for Admission:

1. Matric Pass students having 45% marks are eligible for the admission on open merit in first year. F.A./F.Sc./ICS/I.Com.
2. The Principal, with the consultation of College Counsel, determines the merit of admissions and final approval will be granted by the Vice Chancellor.
3. The age limit for admission in first year will not be more than 18 years.
4. The admission policy approved by the University will be implemented.
5. The quota of O-Level for admission in F.A. is 4%.
6. Prospectus with College Form can be obtained during office hours and admission form filled in all respects may be submitted for admission.
7. The following documents should be attached with the admission form:-
   a. Two photocopies of Result Card of Board/University,
   b. Provisional Certificate
   c. Character Certificate from the previous Educational Institution
   d. Registration Card
   e. Three passport size photographs of the students
   f. Photocopy of father's Identity Card
   g. Photocopy of student's B-Form
8. NOC issued by the concerned Board in case Matric Exam is passed from other than Faisalabad Board.
9. Admission Committee, comprising the experienced teachers, will be constituted for all level of admissions. The students may take their guidance from the Admission Committee.
10. After submitting the admission forms the students should study the fee schedule carefully. In case the fee is not deposited as per the schedule the student shall not claim her right for admission.
11. The student will get her original certificates checked from the Admission Committee and after the verification of certificates admission fee will be deposited.
12. The student will keep the receipt of admission fee in her safe custody as Roll Number will only be issued on the verification of receipt.
13. Tuition fee will not be charged from Hafiz-e-Quran Students but Certificate is necessary to be produced.
14. The sections of the students will not be changed in any case.
15. On the recommendation of the Principal, Vice Chancellor has the right to admit or cancel the admission of the student.
16. The student will not apply for migration to any local College.
17. The student offering Computer Science subject will have to pay extra fee for Computer.
18. Re-admission is allowed with the change of group.
Subjects to be Taught

FA / F.Sc / ICS / I.Com

Compulsory Subjects
1. Urdu
2. English
3. Pakistan Studies
4. Islamic Studies

Optional subjects of each degree are given below

**F.Sc**

<table>
<thead>
<tr>
<th>Pre-Medical Group</th>
<th>Biology</th>
<th>Physics</th>
<th>Chemistry</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-Engineering Group</td>
<td>Mathematics</td>
<td>Physics</td>
<td>Chemistry</td>
</tr>
</tbody>
</table>

**ICS**

Student can take one group from the following

<table>
<thead>
<tr>
<th>Group 1</th>
<th>Computer Science</th>
<th>Mathematics</th>
<th>Physics</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group 2</td>
<td>Computer Science</td>
<td>Mathematics</td>
<td>Sociology</td>
</tr>
<tr>
<td>Group 3</td>
<td>Computer Science</td>
<td>Mathematics</td>
<td>Statistics</td>
</tr>
<tr>
<td>Group 4</td>
<td>Computer Science</td>
<td>Statistics</td>
<td>Physics</td>
</tr>
</tbody>
</table>

**I.Com**

<table>
<thead>
<tr>
<th>1st Year</th>
<th>Sociology</th>
<th>Accounting</th>
<th>Business Math</th>
<th>Commerce</th>
</tr>
</thead>
<tbody>
<tr>
<td>2nd Year</td>
<td>Banking</td>
<td>Accounting</td>
<td>Geography</td>
<td>Statistics</td>
</tr>
</tbody>
</table>

**FA**

Student must have to take one subject from each group

<table>
<thead>
<tr>
<th>Group A</th>
<th>Group B</th>
<th>Group C</th>
</tr>
</thead>
<tbody>
<tr>
<td>Economics</td>
<td>Mathematics</td>
<td>Statistics</td>
</tr>
<tr>
<td>Arabic</td>
<td>History</td>
<td>Home Economics</td>
</tr>
<tr>
<td>Education</td>
<td>Geography</td>
<td>Islamic Studies</td>
</tr>
<tr>
<td>Persian</td>
<td>Psychology</td>
<td>Physical Education</td>
</tr>
<tr>
<td>English Literature</td>
<td>Civics</td>
<td>Fine Arts</td>
</tr>
<tr>
<td>Urdu Literature</td>
<td>Philosophy</td>
<td>Sociology</td>
</tr>
<tr>
<td>Computer Science</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Second Shift
The students who could not get admission on merit, can apply for admission in Second shift. The timings of second shift will start from 12:00 (noon).

Change of Subjects:
The student who wants to change any subject already selected, can do so after depositing the requisite fee prescribed by the Board.
1- The students of first year can change the subjects within 14 days from the start of the classes.
2- Late admitted students do not have the right to change the subject.

Rules for Attendance:
1- After getting admission the student is bound to attend all her classes.
2- The academic session will be counted from the date of admissions to 15 days before the commencement of examination of Board/University.
3- It is compulsory for each student to attend at least 75% lectures of each subject otherwise she won’t be eligible for Board/University examination.
4- 75% attendance is must in practical classes.
5- The student who arrives in the class late will be marked absent and she will be fined Rs.5/- per day while fine of Rs.10/- per day will be charged for the absence in practical classes.
6- Fine of Rs.100/- per paper will be charged for remaining absent in College Examinations.
7- The name of the student, who remained absent for continuous 5 days or remain 10 days absent in a month, will be struck off from the College. In such cases the student can apply for readmission within a month. However, the student who will again be struck off will not be admitted for the third time.
8- The students can submit leave application in real emergency cases. The name of the student, Roll No., Date and Elective Subjects should clearly be mentioned on the application. Moreover, the application submitted without the signatures of Father/Guardian will be rejected.
9- If any student falls sick during internal examinations will submit her application with the Medical Certificate from the Government Hospital.

College Uniform:
1- White Shalwar, Qameez and Dopatta should be made of wash & wear cloth/K.T. cloth.
2- The shirt should be simple and of full sleeves. On the corner of Dopatta the students will affix the ribbon lines as under:-
   a. First year class one line of Ribbon
   b. Second year class two lines of Ribbon
   c. Science Students yellow color Ribbon
a. Arts Students  
   Red color Ribbon  
b. I.Com students  
   Purple color Ribbon

3- Without heel black shoes and black socks are part of the Uniform.
4- The students can wear simple plain black scarf.
5- The Students who come with Veil or Gown can keep their Veil or Gowns in the Room meant for this purpose. Wearing of Veil and Gown is prohibited in the Class Rooms.
6- The Students should adopt simplicity. Ornaments and Makeup should be avoided.

College Card:
College Card is issued to every student after admission and the College Card should be stitched with her Dopatta.

Fee Concession:
1- The College Fees will be fixed by the University, but fee concession can be given to the deserving students.
2- The deserving students (maximum 10% of the class) will submit her application in the name of Principal of the College and the detail of income of her Father/Guardian must be mentioned in the application.
3- The application should be attested by the Councilor/Representative of the locality.
4- The Committees, Comprising the faculty members, are constituted to decide the cases of fee concession separately for Science & Arts Students. The said Committees have the right to accept or reject the application.
5- Fee concessions is given on basis of good character, punctuality and satisfactory performance of the students otherwise this concession can be withdrawn.
6- In case two sisters are studying at a time in the College, the concession of tuition fee can be given to one of them.
7- The daughter of a teacher (Father/Mother) can be given the fee concession.

Scholarships:
The University or Board grants scholarships on the basis of ability. The application for scholarship of any kind will be addressed to the Principal. Scholarship awardees are bound to pay dues and observe punctuality.

Procedure for Changing or Leaving the College:
Any student who intends to leave the College will have to submit an application to the Principal duly attested by her parents/guardian. The student has to pay the College dues till the date of approval of application.
As per Rules of Board/University, if a student intends to go to or come from any other city, she has to produce solid reasons for that. Such a student will have to Obtain the College Leaving Certificate from the Principal and an NOC from the Board.

Examinations:
The Intermediate examinations are conducted by the BI&SE, Faisalabad. The students are bound to observe these exams. The internal College Examinations are conducted in December. This examination is considered as send-up examination, the student who passes all the papers is eligible for the Board examination. Furthermore, on the performance of the students of Intermediate Part I & II, internal grades are determined, which is mentioned in the Examination Admission Form by the College. The students obtaining "F" grade are not eligible to appear in the Board Exams.

The Principal has the right to withdraw the Admission Form from the Board 10 days before the commencement of examinations on account of poor performance, non-payment of College dues or undisciplined character of the student.

The students who stood first, second and third in the internal examination of the College are awarded prizes in the annual prize distribution function. Moreover, the students obtaining first three positions in each subject are also awarded prizes and merit certificates for their encouragement.

The students getting position in the Board are awarded the Gold Medal.

Rules for Library:
The College Library has lacs of books for the study of its students and every year new books are added to the stock. A number of monthly journals of Urdu and English and many weekly newspapers are also made available in the Library to keep the students aware of the current affairs. The students can get benefit by studying them.

1- The student has to get library card, bearing the photograph of the student, to obtain the library books for study. Without library card no book will be issued.

2- The procedure of getting library Card, Rules & Regulations of the Library may be seen on the notice board outside the Library.

3- The student can get two books at a time and keep them with her for 14 days.

4- If the book is not returned after 14 days, fine will be charged.

5- In case of loss of books, three times the price of the book will be charged. If the lost book relates to a set, the price of full set will be charged.

6- The Library is a treasure of knowledge, and it is expected that students will get full benefit from it and will avoid spoiling and tearing the books.
College Magazine:
The College magazine, titled "Seemab", provides the teachers and students an opportunity to prove their creative abilities. Its Editorial Board consists of the Representatives of teachers and students.

College Dispensary:
The Discipline Committee and Guides always remains active for the help of the students, however, in any emergency the students may consult the Dispensary.

Co-curricular Activities:
The Principal and the staff of the College arrange co-curricular activities in the College to groom the students. For this purpose, different student societies, under the guidance of teachers, are constituted for their encouragement. It also provides students an opportunity to improve their abilities.

Islamic Society:
The teachers and the students of Islamic Studies arrange competitions of Qiraat, Naat Khawani, Islamic Talk Shows and interpretation of the Quran and Hadith under Islamic Society. Meelad Committee is also a part of this society, which is responsible for arranging the Annual Mehfil-e-Meelad-un-Nabi (PBUH) in the College.

Literary Society:
Different functions of Urdu, Punjabi and English are conducted to improve the abilities of the students regarding speech, writing and thinking. These functions include debates, mehfil-e-mushairah, tableaus and dramas. The Literary Society makes arrangements for the annual mehfil-e-mushairah. The annual inter-departmental competitions and debates are also arranged by this society. The students also participate in the competitions of other colleges.

Roomi & Iqbal Society:
Roomi&Iqbal Society, with the cooperation of teachers and students of Urdu Literature, Persian and Philosophy, celebrates the birthday of our national poet Allama Iqbal. The prominent experts of Iqbalian are invited to introduce the philosophy of Iqbal to the students. Quiz Competitions on the life and poetry of Iqbal are also conducted.
Society of Political Science & Pakistan Studies:
This society, in addition to arranging the functions of Quid-e-Azam Day, Pakistan Day and the Independence Day, also conducts quiz competitions and arrange functions to be conducted under the United Nations.

Sports Committee:
The teachers of Physical Education make the arrangements of sports functions. The students are facilitated to participate in the Board/University level competition and inter-departmental championships. Teams of different games are constituted. Some students, in spite of having participated at tehsil and district level, have been honoured to represent Pakistan in national teams. Moreover, teams have represented the SAF and SARC games. The students fully participate in the games including cricket, hokey, handball, volley ball, basket-ball, badminton, tennis, gymnastics and athletics.

Girl Guides:
A Girl Guides Organization has been established in the College which is open to volunteers.

Discipline Committee:
The Discipline Committee of students is also established in which representatives from each class play their role. These students help the teachers in maintaining discipline in the College.

Annual Functions of the College:
- Meelad-un-Nabi (PBUH)
- Independence Day
- Iqbal Day
- Convocation
- Prize Distribution Function
- Annual Mushairah
- Inter-Departmental Debates, Husan-e-Qiraat and NaatKhawani
- Sports Day
- Any other function with the permission of the principal

These competitions are arranged on different times during academic session keeping in view the weather conditions.
Rules & Regulations of College Hostel:

A hostel, with the capacity of residence for 300 students, is available in the College Premises for the students coming from other cities:-

1- The College students are admitted in the Hostel on a purely merit basis. The students failing in the annual examination are not allowed to stay in the Hostel.

2- Only unmarried students are allowed to stay in the Hostel.

3- Admission in the Hostel is allowed only on the availability of space/room.

4- At the time of admission in the Hostel, the students have to submit the names of parents/guardian or any other person (along with name, phone number and complete address) who would be allowed to meet the students during stay in the Hostel to the College Administration. These visitors whose relationship with the student should be clearly mentioned, can maximum be three.

5- The parents should also clearly mention the person with whom the student would be allowed to go out of Hostel. The visitors will have to prove their identity. If the student goes out of the Hostel with any visitor she should submit a written application and a copy of the ID Card of the visitor to the Warden.

6- The students are not allowed to go alone to bazaar or her own residence. She will be allowed to go only with her parents/brother or sister.

7- The students will not allow anybody to stay with her or to keep her as personal attendant. The students will be discharged from the Hostel for not complying with these rules.

8- The students will submit a written application to the Warden for any leave other than routine leaves.

9- No such functions will be held in the Hostel which cause torture to any other person.

10- The study hours fixed by the warden should be strictly observed.

11- If a student wants to leave the Hostel she should submit an application verified by her parents/guardian. She will take the entire bag and baggage with her at the time of leaving the Hostel.

12- Hostel fee will be deposited to the Hostel Clerk on every 5th day of the month. Otherwise a fine of Rs. 100/- will be charged.

13- The students will be bound to pay half of the mess contribution if they remain in the Hostel even one day from the 1st to 15th day of the month, a similar procedure will be observed for the 2nd half of the month.

14- The use of mobile phone is prohibited in the Hostel.

15- The facility of attending calls on the Hostel land line will be available for limited timings.

16- Annual expenditures of the Hostel are non-refundable.

17- Wall-chalking is prohibited in the Hostel.

18- The students who do not keep her room clean will be fined.

19- The students will be fined for spoiling the lawns, wash rooms and garden.

20- Students can meet their parents/guardian on Saturday and Sunday and will not be allowed to meet on any other day.

21- The timing of meeting will be fixed by the Warden in view of the weather conditions.