

**GOVERNMENT COLLEGE WOMEN UNIVERSITY  
FAISALABAD  
Tender Document  
Year 2021-22**



(University Main Campus Canteen)

1. Name of Party (Proprietor/ Owner) \_\_\_\_\_
2. Address (telephone No. / Mobile No. and Company stamp) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. CNIC # \_\_\_\_\_
4. Income Tax No. \_\_\_\_\_
5. General Sales Tax No. \_\_\_\_\_
6. Tender fee CDR / Pay Order (Original):-  
No. \_\_\_\_\_ Date \_\_\_\_\_ Amount \_\_\_\_\_  
Bank \_\_\_\_\_ Branch \_\_\_\_\_
7. Bid security CDR/ pay order (Original):-  
No. \_\_\_\_\_ Date \_\_\_\_\_ Amount \_\_\_\_\_  
Bank \_\_\_\_\_ Branch \_\_\_\_\_
8. Related Experience with detail and proof \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
9. Meets with the criteria of technical evaluation. \_\_\_\_\_
10. The bidder will provide bank statements for the last three years for assessing of the soundness of his/ her business. He / she should also submit income tax and sales tax certificates along with Food Authority License.
11. The bidder will provide five-year experience certificate from a Government or a Semi Government Institute, where he / she has rendered service of same business. (attach attested copies of work /supply order).
12. The bidder will provide a character certificate from the previous institute where he / she had provided his/ her service.
13. Undertaking of the contractor for acceptance of the terms and conditions mentioned in the tender documents on the official pad of his \ her registered firm.

14. Bidder will provide an undertaking of the facts that he / she has nor been blacklisted and neither being involved in the litigation with any Government, semi Government or Private Institution(s).
15. The bidder will also provide a verification certificate from Police certifying that no FIR had ever been lodged against him/ her and the company.
16. The CDR of Performance security 10% of the bid in favor of Treasurer, GC Women University Faisalabad will be submitted in advance before the issuance of supply/ work order. Bid validity will be of 180 days. Tenders will be submitted till 15-07-2021 at 11:00 am and technical bids shall be opened on same day at 12:00 pm under single stage two envelopes procedure.

**Signature of Bidder**

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**Signature of Convener  
Canteen Tender Committee**

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## Terms and Conditions

Whereas, the lessor (Party 1) intends to give the Canteen on the lease and the lessee (Party 2) has agreed to take the canteen on lease on the following mutually agreed terms and conditions.

1. The minimum estimated cost of the canteen bid is Rs. 96,00,000/- (Ninety six Lac Rupees) per annum.
2. Bid security will be 5% of the estimated cost (Rs. 4,80,000/-).
3. The approximately strength of the students is 17,000.
4. Party 2 will be use approved menu by the competent authority.
5. Party 2 will be pay the monthly rent in advance. The rent shall be deposited into University account latest by 5<sup>th</sup> of every month and in case of failure, Rs. 1000/- per day shall be charged as fine. However, due to non deposit of one month rent and fine continuously, the agreement will be rescinded and party 1 would take possession and canteen premises immediately.
6. The Party 2 will deposit income tax as per prevailing Government rules or as amended by the Government from time to time and will hand over original paid receipts of tax/ rent to the University.
7. The Party 2 must be free of any sectarian and political affiliation.
8. The University may change venue of canteen, within the University premises during the contract period due to any reason.
9. Non concrete removable structure/cabins at two points may be installed by the lessee (if required/ necessary) at his own expense. The lessee will have no right to claim the expense from the University after the expiry of the contract. However, the lessee may take the removable structure/cabins immediately after clearing all dues to the University at the end of his contract. After 15 days of the expiry the contract, the lessee will not be allowed to take his removable structure/cabins from University as afterwards, it will become the property of the University.
10. The Party 2 shall not sublet the shop/ point, if proved so, contract shall be liable to be cancelled, immediately and possession of shop would be taken by university / Party 1 immediately.

11. The Party 2 shall arrange / install the Electricity sub meter, and shall be responsible of the payment of the bills within due date. However the University will issue NOC for connection. The installed electricity meters will be the property of the University after the expiry / termination of the contract / agreement.
12. Lessee/ Party 2 will use their own gas facility (Cylinders).
13. The utility bills shall be paid by the Party 2 (on monthly basis) as per meter reading installed on the canteen.
14. The period of contract will be one year from the date of the award of the contract. After the expiry of the contract, the canteen will be handed over to the university management. It is an obligation on the contractor to clear all dues/bills, etc before vacating the premises.
15. If the Competent Authority deem appropriate on satisfactory performance may allowed the contractor with 10% increase in monthly rent to continue working till the award of new/fresh tender purely as stop gap arrangement.
16. The Party 2 will deposit 30% performance security of bid price within one week after accepting the offer from GCWUF. Otherwise his offer will be cancelled and his security will be forfeited.
17. In case, the Party 2 aborts / leaves the canteen before one year, his performance security shall be forfeited in the favor of the university.
18. No encroachment will be allowed and on any violation, University will have the right to cancel the contract with immediate effect.
19. In case of any violation or misconduct /inefficiency, the party 2 will pay 1/4<sup>th</sup>of the monthly rent, within 10 days of its imposition in addition, as penalty, to the university.
20. The Party 2 shall not make any addition / alteration in the canteen. The Party 2 will get prior permission from the University authorities for such addition/ alteration. All the expenses of any addition / alteration would be borne by the Party 2 and would not be refundable or adjustable in any way or at any time. The addition/ alteration, if so made, will be property of the university after expiry of contract.
21. The Party 2 will get security clearance of his own and workers from the concerned Department within one month after accepting the offer and the same should be submitted to the University security office.

22. The Party 2 will get medical certificate of his own and workers from Medical Superintendent, DHQ Faisalabad and the same should be submitted to the University.
23. The Party 2 shall be responsible for any security breach by his / her workers or himself / herself and in case of such event the University will take appropriate action against the defaulters.
24. The Party 2 will be responsible to keep the canteen neat and clean and he will ensure that the surroundings are not make dirty in any case and must follow the COVID SOPs of the Government/ University.
25. Wastage / garbage of the shop will be disposed off by the Party 2 at his own expenses on daily basis outside of University premises.
26. The Party 2 shall abide by the rules and regulations of the university and orders of the Competent Authority.
27. Maximum 8-10 workers will be allowed to work at each point with not less than 50% female workers. The Lessee will provide the list of staff with affidavit of ownership.
28. No worker of the Party 2 will be allowed to stay in the university at night hours.
29. The Party 2 will close his business before sunset throughout the contract period.
30. The Party 2 will not allow any student to sit or enter inside the shop.
31. In the event of any differences, the matter shall be referred to the Vice Chancellor, Government College Women University Faisalabad, as arbitrator whose decision shall be final and acceptable to both the parties and cannot be challenged in any court of Law.
32. If university remained close due to Covid-19, or any pandemic (by invoking Force Majeure), the monthly rent required to be deposited will be exempted but this option is valid only for off days.
33. The party 2 will pay full amount of monthly rent on full strength otherwise as per percentage of the notified strength.

**Convener**

Canteen Tender Committee

GC Women University Faisalabad

## Menu of Canteen for the Year 2021-2022

Sr No.	Items	Quantity	Price
1	Fresh Fruits (Apple, Banana, Oranges etc.)	Dozen, Kg	as per Govt. rate
2	Simple Tea	Disposable cup	Rs.40
3	Sabzi Plao + Raita Disposable Plate/Box	Large Plate	Rs.70
4	Chicken Chinese Plao +Raita (Boti Size 1/8) Disposable Plate /Box	Large Plate	Rs. 130
5	Daal Chawal Disposable Plate /Box	Large Plate	Rs. 110
6	Sada Biriyani +Riata Disposable Plate /Box	Large Plate	Rs. 80
7	Chicken Biriyani +Riata (Boti Size 1/8) Disposable Plate /Box	Large Plate	Rs.140
8	Pakora + Chatani + Ketchup Disposable Plate /Box	250 Gram	Rs.50
9	Chips+ Chatani+ Ketchup Disposable Plate /Box	250 Gram	Rs.50
10	Chicken Sandwich		Rs.50
11	Chicken Club Sandwich		Rs.70
12	Jalabi	1 Pao	Rs.50
13	Kashmiri Tea		Rs.50
14	Coffee		Rs. 70
15	Chicken Roll		Rs. 40
16	Fruit Chat	Large Plate	Rs.100
17	Chana Chat	Large Plate	Rs. 40
18	Dahi Bhalaa+Papri+ Chatni Disposable Plate /Box	Large Plate	Rs. 80
19	Samosa+ Chatani+Channa Disposable Plate /Box	1	Rs. 30
20	Burger Egg Shami +Katchep		Rs. 60
21	Burger Double side Egg +Katchep		Rs. 80
22	Chiken Burger +Katchep		Rs. 100
23	Gool Gapa	Dozen	Rs. 70
24	Ice Cream	Single Scoup (50ml)	Rs.25
25	Chicken Tikka Per Salai 4 Botti + Katchep Disposable Plate /Box		Rs. 65
26	Chicken Leg Piece + Katchep Disposable Plate/Box	Big Size	Rs. 100
27	Chicken Chest Piece + Katchep Disposable Plate /Box	Big Size	Rs. 110
28	Chicken Shwarma + Katchep		Rs. 80
29	Zinger Paratha Roll (Dawn) + Katchep		Rs. 90
30	Chiken Paratha Roll + Katchep		Rs. 80
31	Zinger Burger + Katchep		Rs. 130
32	Apple+ Orange+ Strawberry+ Mango+ Pine Apple+Falsa+ Kinno Fresh Juice (450ml) Disposable Glass with low sugar	500 ml	Rs. 70
33	Carrot Juice Disposable Glass	500ml	Rs. 35
34	Apple+ Strawberry+ Mango+ Pine Apple+ Peach+Banana Milk Shake (450ml) Disposable Glass with low sugar	500ml	Rs. 100
35	Badam+ Angeer+ Kahjoor Milk Shake	500ml	Rs. 100
36	Boiled Egg	1	Rs. 20
37	Boiled Beans, Boiled Corns	One Tea cup Size	Rs. 30
38	Pasta Noodles,Macaroni Noodles	One Tea cup Size	Rs. 50
39	Chicken Vegetable Soup Good Quality	One Big cup	Rs. 50
40	Grilled Fish with vegetables +Katchep+ imli Chatani	1kg	Rs. 800
41	Chicken Kabab	50 Grams	Rs. 50
42	Fried Nan	Standard Size	Rs. 50

43	Vegetable Wraps	Medium	Rs.40
	<b>Only Nestle, Olper, good milk, Anhaar, Adam Company milk will be used.</b>		
	<b>Only National, Shangrilla, Kannor, Mechaes Katchep will be used.</b>		
	<b>Only Young Mayoneez will be used.</b>		
	<b>Only Dalda, Habib Cooking oil will be used.</b>		
	<b>No Softdrinks Like Coke, Pepsi , etc will be saled.</b>		
	<b>No Item except above will be allowed to sale</b>		
	<b>Disposable drinking water will not be allowed.</b>		
	<b>For packed products only company made items like Biscuits (Cookies), Ice Cream, Chips, Juices will be allowed.</b>		

**NOTE:** Attested Photo copies of all the relevant certificates should be attached and original should be presented to Tender Opening Committee on the day of opening of bids.

**Signature of the Lessee:** \_\_\_\_\_